

Swainston Middle School

School Organizational Team Minutes
April 20, 2017
9:30 Am

The Swainston Middle School Organizational Team meeting was called to order at 2:30 p.m., 5/16/17 meeting was held room 314.

Members present:

Lori Desiderato, Rachelle Tetlow, Susan Zimmerman, Roger Smith, Shelby Guinn, Allie Bailey and Laurie Roelofs

Members absent:

Dawn Hastings and Theresa Schaapvoid

Agenda Items

The meeting agenda was posted on the school website.

New Agenda Items

- We did roll call. Introduced Ms. Zimmerman our new member for Support Staff.
- Ms. Tetlow talked about the grant updates. She spoke about staff signing off on the grant today.
- Ms. Desiderato talked about understanding various components of the grant for the teaching staff. We should be hearing about the grant sometime Friday, May 19, 2017.
- Ms. Tetlow told everyone the grant was for over \$300,000.
- Absent members-, the team talked about what needs to take place to replace members, who do not attend after two or three meetings. This will be put in place for next fall.
 - o Mr. Guinn feels it should be three meetings. Then we need to have more parents volunteer to be on the SOT team. We look into the guidelines.
 - o We need to set a Norm for any member that becomes inactive.
 - o We will revisit this at the next meeting after Ms. Desiderato attends her Principal meeting.
- Ordering Materials- Ms. Desiderato talked about what money will be rolled over for purchasing books. She stated how much money would be left in her general funds. This money will be used for ordering textbooks and various materials for the 2017-2018 books. She will be purchase universal screeners, too. Books will be ordered at the end of June.
- We will be using Community Schools as a partnership to help with various SMS school needs. We are waiting see what we receive from the 1003A grant.
- Staffing Update- Ms. Desiderato talked about what positions we have open for the 2017-18 school year. She broke down what is open and why.

Information-

Next month we will talk about what the 1003a grant looks like. How it will roll out for the new year. We will discuss for the SOT members.

Next Meeting is Tuesday, June 6, 2017.

- **Agenda Planning: Items for Future Agendas**
 - o **Vote on about absences for members.**
 - o **Updates in regards to grants.**

- Next meeting will be on Tuesday, May 16, 2017 at 2:30 PM in room 314.

Public Comment Period

- None

The meeting was adjourned at 10:16 AM.