

**Swainston Middle School  
School Organizational Team Minutes  
Tuesday, October 16, 2018  
2:30 p.m.**

The Swainston Middle School School Organizational Team meeting was called to order at 2:30 p.m. on October 16, 2018. The meeting was held Room 314.

**Members present:**

Chavez, Riley: Parent  
Brown, Steve: Teacher  
Rose, Thomasina: Teacher  
Susan Zimmerman: Support Staff  
Sagaste, Alexa: Student  
Hernandez, Destiny: Student  
Desiderato, Lori: Administrator (Principal)

**Members absent:**

Alvarez, Sandy: Parent

**Guests:**

Guinn, Shelby: Teacher (Librarian)  
Duggins-Tetlow, Rachelle: Teacher (Learning Strategist)  
Barra, Kim: Administrator (Dean of Students)

The minutes from the meeting dated 9/6/18 were presented and approved on Thursday, October 16, 2018

**Agenda Items**

- Budgets. Discussion of Swainston Middle School Budgets for 2018-2019 school year
- School Performance Plan. Discussion and approval of School Performance Plan for 2018-2019 (Presenter: Duggins-Tetlow, Rachelle)
  - Hiring Highly Qualified Teachers (term clarified for both parent and students)
  - Family Engagement Events
    - Parentlink
    - Flyers
    - Website
    - Registration
  - Feeder Schools to Swainston.
  - Assessments.
- Title I. Discussion about Title I plan and tutoring

**General Discussion**

- Budgets. Update to Budgets
- Tutoring. Title I, Title III, and Peer Tutoring

**Information**

- Next Meeting- 2:30 p.m. on November 15, 2018.

**Public Comment Period**

- No public comment at this meeting

The meeting was adjourned at 3:36 p.m. motion to adjourn Riley Chavis (parent) and seconded by Thomasina Rose (teacher).