

**Swainston Middle School
School Organizational Team Minutes
Thursday, November 19, 2020
2:30 p.m. - 3:30 p.m.**

The Swainston Middle School School Organizational Team meeting was called to order at 2:30 p.m. on Thursday November 19, 2020. The meeting was held via Google Meets.

Members present:

Rose, Thomasina: Teacher	Brown, Steve: Teacher	Moore Cerione, Elizabeth: Paren
Desiderato, Lori: Administrator (Principal)	Dorn, Diajah: Student	Conner, Rachell: Parent

Members absent:

Zimmerman, Susan: Support Staff	Way-Montiell, Maybelline: Student
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Special Guests:

Barra, Kim: Assistant Principal	Tetlow, Rachelle: Assistant Principal	Robertson, Cindy: Assistant Principal
Guinn, Shelby: Librarian		

The minutes from the 10/22/2020 were read and approved.

Agenda Items

- BUDGETS. Discussion on Swainston Middle School budget for 2020-2021 (SPP & Strategic)
- TITLE 1. Discussion about Title plan
- STAFFING. Discussion about open and filled positions

General Discussion

- BUDGETS. Budget updates
 - Title I - No updates at this time.
 - SBC178 - No updates at this time.
 - Hope2 - No updates at this time
 - Strategic Budget - No updates at this time.
 - Attrition (Carry Over) Budget - No updates at this time.
 - However, noted that of the \$440, 000 currently designated in supplies, monies from this designation would be utilized to cover the cost of Term 3 prep buyouts
- STAFFING. Updates to staffing
 - 7 of 9 Vacancies have been filled. (2 Math 7-8 positions remain)
- MISC. Pending items that will be reviewed
 - Facilities (Campus Beautification) - Ms. Tetlow
 - Locker Removal
 - 2 bids approved by district for \$24, 0000 (12 locker bays, resurface, repave for student safety), furniture for open eating area (teal picnic tables, trash cans, etc.) a.k.a. picnic pavilion, TBD.
 - \$17, 848 parking lot gate feature (approved bid)
 - Security Gates - status to be approved it has to be less than \$25, 000 currently out for our 3 bids, still pending.
 - Library - Mr. Guinn

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- Items (\$149 to renew library website host WIX, less than \$1,900+/- Continuation of Database Gayle for Student Resource, \$2,000 +/- Follett (collection of books for unlimited license for both number of books and license date does not end, Chromebook supported; lastly this includes audiobooks)
- Budget items (both facilities and library) were brought to a proposal for purchase and approved by all in attendance.

Information

- Next Meeting - December 17, 2020

Public Comment Period

- No public comment at this meeting

The meeting was adjourned at 3:03 p.m. motion to adjourn Diajah Dorin (student) and seconded by Mr. Brown (teacher).