

**Swainston Middle School  
School Organizational Team Minutes  
Thursday, February 13, 2019  
8:30 a.m.**

The Swainston Middle School School Organizational Team meeting was called to order at 8:30 a.m. on February 13, 2019. The meeting was held in Room 314.

**Members present:**

Alvarez, Sandy: Parent

Chavis, Riley: Parent

Rose, Thomasina: Teacher

Sagaste, Alexa: Student

Hernandez, Destiny: Student

Brown, Steve: Teacher

Desiderato, Lori: Administrator (Principal)

**Members absent:**

Zimmerman, Susan: Support Staff

**Guests:**

Laurie: Administrator (Assistant Principal)

Duggins-Tetlow, Rochelle (Teacher, Learning Strategist)

The minutes from the meeting dated 1/13/19 were presented and approved on Thursday, February 13, 2019.

**Agenda Items**

- BUDGETS. Discussion of Swainston Middle School Budgets for 2019-2020 school year
- TITLE I. Discussion about Title I plan
- SCHOOL PERFORMANCE PLAN, Planning and discussion of approval of SPP for the 2019-2020 school year.

**General Discussion**

- BUDGETS. Finalizing the 2019-2020 budget (Strategic, Title I, Hope 2, ELL etc.)
  - SMS Title I 2019-2020 Budget: \$400,000 (based on FRL increase)

**STAFFING**

- Purchase of 3 teachers (\$83,000 each)
- Purchase of 1 strategist/data (\$83,000)
- Site Liaison for 5 hours a month for 9 months (\$1,035)
- 4 prep buyouts for blocking and teacher reduction (\$33,000 +/-)
- Licensed extra duty tutoring and SBAC Bootcamp (\$8,000)

**SUPPLIES**

- Laptop/Chromebook Cart (\$12,000 each)

**PROFESSIONAL DEVELOPMENT**

- Math, Science, and ELA Professional Development Days @ \$120 a day (\$12,000)

**PARENT INVOLVEMENT**

- SBAC training for parents, Back to School Peak @ \$23 an hour for extra duty pay (\$1,653)
- Support Staff Extra Duty (\$800)
- Instructional Materials for Parents (\$504)

Mr. Chavis inquired about teacher retention and substitute teachers in relation to the school budget. Ms. Desiderato answered his questions about school and budget impact.

School Performance Plan (SPP) 2019-2020 (based on data not yet received). However, trend data helps us determine goals for 2019-2020. 2015-2018 (2015-2016, 2016-2017, 2017-2018) annual 6% gain for 60% proficient by 2022.

Professional Development: Mondays, Tuesdays, and Thursdays with additional pull out days for 2019-2020.

Curriculum:

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ELA: MyPersepctives

Math (In Review/TBD)

Universal Screener (In Review of products used to provide interventions)

2 Priority Goals: Proficiency in Math and ELA

Strategic Budget - \$5,000,000

Title I - \$400,000

Title III - \$11, 000

Hope 2 - \$58,000

Monies will be invested to pay for the following:

- Behavior Interventionist
- Prep Buyouts (to reduce student to teacher ratio)
- 1-2 Chromebook/Laptop carts
- Intervention Programs

Steam/Steam Grant Proposal has been written (waiting for decision)

Mr. Chavis inquired about budget line items. i.e. general budget. Ms. Desiderato explained count day allocations and budgeting.

Mr. Brown motioned to approve budget as stands. Mr. Chavis seconded motion.

Mr. Brown motioned to approve SPP as stands. Mr. Chavis seconded motion.

### **Information**

- Next Meeting- 2:30 p.m. on March 28, 2019.

### **Public Comment Period**

- No public comment at this meeting

The meeting was adjourned at 9:22 a.m. motion to adjourn Alexa Sagaste (student) and seconded by Destiny Hernandez (student).